## Sample form, not for offline completion.

Visit <a href="https://ukexcellenceawards.awardsplatform.com">https://ukexcellenceawards.awardsplatform.com</a> to enter.

# Established Leader

This category recognises leaders with a proven track record in senior roles. They set direction, deliver results, empower and develop their people, and put in place sustainable ways of working. These leaders role model organisational values and consistently achieve excellent outcomes.

One line entry name/summary (this will be used in our brochure and at the Awards Ceremony).  To give you some guidance, a previous example is: Church House, a charity journey to net zero.
Contact Us
If you have any questions or need any further information please feel free to contact us at awards@bqf.org.uk
<b>Awards Process</b> By submitting an entry, you are beginning your journey on the BQF Awards process.
Step 1. Submit award entry. Step 2. Judges will review entries and shortlist candidates. Step 3. Shortlisted candidates announced. Step 4. Shortlisted candidates put forward to our judging panel which will give you the opportunity to virtually present to the judges. Step 5. Finalists announced.* Step 6. Winners announced at Awards Ceremony.
*For the Patron's Awards, you will be supported to produce a short video (with help and guidance) that will be played at the Awards Ceremony.
Please fill in the form below with your details
Your name
Your email address
The email address given here will be the email address used for all correspondence.
I am happy for my email address to be added to the BQF marketing database  Yes
○ No

Name of Secondary Contact
If you are submitting this entry on behalf of someone else please give the name of that person here or details of a secondary contact. This contact could also be a Project Leader or a person you are nominating.
Secondary Contact email address
If you are submitting this entry on behalf of someone else please give their email address here or that of a secondary contact. This contact could also be a Project Leader or a person you are nominating.
The Secondary Contact is happy for their email address to be added to the BQF marketing database Yes
○ No
Organisation Name
Do you have a BQF Membership?  O Yes
○ No
Not sure if your organisation is a member of the BQF? [You can check here.](https://www.bqf.org.uk/about-us/our-members/)
If you are not a BQF Member do you fall into any of the categories below? (optional)  charity
not for profit organisation
If you have a discount code to use against your award entry fee please add it here (optional)
Please upload a high resolution company logo, in jpeg format 300dpi minimum (optional)
Uploading your logo grants us permission to use this for publication in relation to the UK Excellence Awards.
Please give a brief summary of your award submission 70 words
Uploading your summary grants us permission to use this for publication in relation to the UK Excellence Awards if you reach the finals.
We will be producing a UK Excellence Awards Brochure and the summary will be used here, for guidance you can view the last brochure <u>here</u> . Please write the summary in the 3rd person and simple language, here is an example of a previous summary:
You will not have a chance to change this before the brochure is printed.
How did you hear about the UK Excellence Awards (optional)
•

Newsletter	
BQF Member	
Previous Entrant	
Boost	
Podcasts	
Google	
LinkedIn	
Other	
Who are you nominating?	
☐ I confirm that the person I am nominating is fully aware of this submission.  Nominee email address	
Section 1: Setting direction and delivering results	300 words
Tell us how the individual:	
<ul> <li>Sets a clear, inspiring vision aligned with business strategy, and ensures the whole organisation understands and the 'why'.</li> <li>Communicates ideas, strategies, and progress effectively, influencing and engaging stakeholders to drive change organisation.</li> <li>Exhibits creativity and innovation in developing and embedding sustainable ways of working.</li> <li>Achieves tangible results and outcomes for both the business and customers.</li> </ul>	
Section 2: Working with others	300 words

## Tell us how the individual:

- Builds high-performing teams based on trust, psychological safety, and valuing diversity.
- Supports and guides teams effectively through times of change and challenge, motivating themselves and others to persevere and deliver.
- Empowers others by providing opportunities for growth, development, and achievement.
- Engages and influences people at all levels, inside and outside the organisation, to foster collaboration.

#### Tell us how the individual:

- Demonstrates a commitment to ongoing professional development and actively seeks opportunities for learning and skill-building for self and others.
- Demonstrates a commitment to ethical practices, promoting integrity, transparency, and accountability across the organisation.
- Demonstrates self-awareness, learns from mistakes, and reflects to continually improve performance.

## Section 4: What makes this person great to work with

150 words

Here we are looking for feedback from a range of stakeholders (ie. peers, managers, teams, suppliers and customers) that shows how the individual:

- Inspires others, creates a positive working environment in which everybody thrives, and makes the organisation a better place to work.
- Demonstrates humility, accessibility, and respect for everyone.
- Is consistently recognised through excellent feedback from peers, managers, teams, customers, and other stakeholders.

## Please use this section to upload your one piece of supporting evidence.

When uploading your supporting evidence please remember:

- 1. A maximum of **one piece of supporting evidence** can be submitted with your entry.
- 2. Video attachments may be hosted on a video site such as YouTube or Vimeo.
- 3. Provide website URLs to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active.
- 4. Please do not upload any further written material as the judges will not consider these. The written component of your entry should be fully explained within the provided form fields.
- 5. Any links added into supporting evidence will not be viewed by judges.
- 6. Think about quality rather than quantity, videos should be no more than 5 minutes and any presentations or PDFs should be a maximum of 6 pages.

Please give any further information we may need to access your attachment e.g. passwords. (optional)